

**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
**OROQUIETA AGRO-INDUSTRIAL SCHOOL (OAS)**  
**Annual Procurement Plan (Non-CSE) FY 2025**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. COMMON USE SUPPLIES AND EQUIPMENT												
	Part 1 . COMMON USE SUPPLIES AND EQUIPMENT (AVAILABLE AT PROCUREMENT SERVICE)												
1040101001	Common Supplies and Equipment Available at Procurement Service	OAIS	NO	NP- 53.5 Agency to Agency	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	60,761.66	60,761.66		
	Part 2. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER												
1040101001	Common Supplies and Equipment Not Available at Procurement Service - Admin./Instruction (training)	OAIS	NO	NP 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	265,472.00	265,472.00		
1040101001	Common Supplies and Equipment Not Available at Procurement Service- Regular Program/Training	OAIS	NO	NP 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	367,875.53	367,875.53		
10401010001	Common Supplies and Equipment Not Available at Procurement Service - Training (consumable)	OAIS	NO	NP 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	income	244,462.50	244,462.50		
1040101001	Common Supplies and Equipment Not Available at Procurement Service - UAQTEA	OAIS	NO	NP 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	income	599,537.00	599,537.00		
	B. PRINTING/ PUBLICATIONS												
5029902000	Printing of Annual Report/ Brouchures/ Tarpaulins & etc.	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	Gop	10,980.00	10,980.00		
	C. EVENTS MANAGEMENT												
5029903000	Lease of Venue for various events (seminars/workshops & etc.) held outside the office	OAIS	NO	NP- 53.10 Lease of Venue	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	Gop				
5029903000	Catering Services for various meetings/programs	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	Gop				
	D. TRANSPORTATION SERVICE												
5029905003	Transportation Services/Expenses	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	Gop	156,735.00	156,735.00		
	E. PREVENTIVE REPAIRS AND MAINTENANCE												
5021304001	Repairs and Maintenance - Buildings	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	235,705.00	235,705.00		
5021305002	Repairs and Maintenance - Office Equipment		NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	28,440.00	28,440.00		
5021305003	Repairs and Maintenance - ICT Equipment	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	19,000.00	19,000.00		
5021306001	Repairs and Maintenance - Motor Vehicles	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	79,200.00	79,200.00		
5021307000	Repairs and Maintenance - Furniture and Fixtures	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	9,348.00	9,348.00		

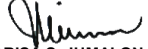
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5020503000	Internet Connections	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	86,400.00	86,400.00		
	<b>Training Supplies, Materials and Equipments:</b>												
5020202000	Regular Program (various qualification)	OAIS	NO	Public Bidding	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	943,616.74	943,616.74		
<b>F. SECURITY SERVICES</b>													
5021203000	1 security guard for night duty at 8 hours duty daily, 2 security guard for day duty at 8 hours duty daily, 7 times per week including holidays	OAIS	YES	Public Bidding	13 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	871,689.48	871,689.48		
<b>G. OTHER MISCELLANEOUS EXPENSE</b>													
5029999002	Light and Water Expenses	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	110,000.00	110,000.00		
5029999002	Other Maintenance and Operating Expenses	OAIS	NO	NP- 53.9 Small Value Procurement	15 days philGeps	opening of bids/awards of contract	3 days	1-2 days	GoP	186,404.13	186,404.13		
										4,275,627.04	4,275,627.04	-	

Prepared by:

  
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 AO - I / Supply Officer


Certificate Funds Available/  
 Certifies Appropriate Funds Available:

  
**MARISA S. JUMALON**  
 AO - II / Financial Analyst

Recommending Approval:

  
**JOELY P. ESPARAGOZA**  
 BAC Chairperson

Approved:

  
**LEE R. CATANE**  
 Vocational School Administrator - II